

# Committee Updates

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**Non Executive Directors**

**Council of Governors, 7<sup>th</sup> March 2023**

# Audit Committee

E meeting – 6<sup>th</sup> January 2023

Presented by: Julian Farmer, Audit Committee Chair

What we looked at	What we found
Risk management	28 day closure of incidents Key Performance Indicator (KPI) currently under review to determine if there is a better way to monitor this KPI. Paper to be brought back to the next committee on the work done to invigorate the risk management processes and KPIs.
Review Clinical Audit Plan and 6monthly progress reports	Good assurance received on delivery of the plan – noted the continued focus on ensuring data quality.
Review of Assurance Committees' effectiveness	Approach agreed – questionnaire completion by committee attendees followed by workshop.
Compliance with Licence : Review of quarterly checklist	All areas well documented – noted that diagnostic performance and cancer performance have strong oversight through the Executive Team, respective assurance committees and the Board.
Cyber Security Update	Good assurance provided on cyber security and performance against standards. Noted there continues to be progress towards full compliance with the national revised Data Security and Protection Toolkit as well as ongoing development of the overall IT infrastructure.
Data quality assurance	Noted sound arrangements in place and the recent approval of the Data Quality Strategy by the Patient Pathway and Assurance Group along with an in-date data quality policy.
MIAA: Progress on delivery of plan	Plan on track – no areas of concern.

# Audit Committee

E meeting – 11<sup>th</sup> October 2022

Presented by: Julian Farmer, Audit Committee Chair

What we looked at	What we found
MIAA: Follow up of recommendations	Noted good performance – recommendations are being implemented as planned.
HFMA NHS financial sustainability report	Noted that the Trust was assessed as having sound arrangements in place to ensure its financial sustainability.
Anti Fraud update	Noted good progress against the plan with no areas of concern identified.
External audit update	Plan being delivered in line with expectations.

# People Committee

General Update – Next Meeting 7<sup>th</sup> March 2023

Presented by: Margaret Carney, People Committee Chair

What we looked at	What we found
<b>GMC Survey Progress</b>	People committee will continue to focus on improvements to the GMC (General Medical Council) survey results with the expectation that Pulse surveys will show improvement. Results of the pulse survey are still awaited. Current improvement focus is on induction, engagement and culture. Further report to People Committee on 7 <sup>th</sup> March
<b>Recruitment &amp; Retention</b>	Significant work ongoing to implement improvement plans. Remains a key risk. Retention summits are run every other month. The main reason for staff leaving is career progression linking to pay progression and also moving to roles elsewhere that do not include shifts, on call and unsocial working time. Social media is used where possible to boost the profile of working at LHCH. National work is required across the NHS around flexible working and pay.
<b>Staff Survey</b>	Final report awaited
<b>Employee Relations</b>	There is no resolution to the strikes affecting the NHS workforce. The Trust has extensive plans in place to maintain safe services. People Committee sought and received assurance that the plans are robust. Strikes are impacting elective recovery but the safety of staff and patients is the priority
<b>Health and Wellbeing of Staff</b>	People Committee received a detailed update on the culture and wellbeing element of the People Strategy. A comprehensive health and wellbeing diagnostic assessment is being undertaken to identify the needs of staff. It provides a view of where the Trust should prioritise its health and wellbeing efforts. A financial wellbeing staff survey will also take place to assess the impact rising costs of living is having on The culture and wellbeing strategy will be launched end of March.

# Quality Committee

E meeting – 12<sup>th</sup> January 2023

Presented by: Nick Brooks, Quality Committee Chair

What we looked at	What we found
<b>6-month update on quality and safety strategy</b>	Excellent progress. Specially notable improvements in swallowing assessment for stroke patients; tracheostomy care, and incident reduction from introduction of closed loop medication
<b>Mortality Improvement group annual report and minutes</b>	HSMR, though still above 100, consistently within expected range. Deaths mainly driven by extremely sick patients on acute pathways, notably those with heart attacks
<b>Clinical quality dashboard</b>	Issues with but assurance on: daily delirium assessments, venous thrombosis risk assessment, falls (2 avoidable); primary PCI (Percutaneous Coronary Intervention); incomplete documentation of Malnutrition Universal Screening Tool (MUST)
<b>QSEC key issues report</b>	Incomplete documentation of radiology alerts
<b>Quality/equality impact assessments (CIPs)</b>	30 of 39 approved schemes have satisfied level 3 criteria (signed – off by Medical Director and Director of Nursing, Quality and Safety)
<b>Surgical site infection update</b>	Surgical Site Infections (SSIs) now tracked on dedicated system and will be reported 6-monthly to the Committee to enable trends to be monitored. No benchmark available
<b>Patient safety incident response framework</b>	Assurance on progress to implement framework

# Quality Committee

E meeting – 12<sup>th</sup> January 2023

Presented by: Nick Brooks, Quality Committee Chair

What we looked at	What we found
Clinical effectiveness	Assurance from clinical audit and effectiveness annual report; critical care GIRFT (Getting it Right First Time); end of life annual report and NACEL (National Audit of Care at End of Life). Care Quality Commission IRMER (Ionising Radiation Medical Exposure Regulations) report 2021/22: 144 incidents (one reportable). Comprehensive action plan in place
Quality risks	Board Assurance Framework - BAF1 (quality and safety) residual score now reduced to risk appetite (6)

# Charitable Funds Committee

E meeting – 10<sup>th</sup> January 2023

Presented by: Bob Burgoyne, Charitable Funds Committee Chair

What we looked at	What we found
Charity activity and performance	Extensive fund raising activity with income ahead of plan and ahead of 2021/2022. Substantial increase in social media activity and engagement. Potential bid planning in collaboration with University of Liverpool. A wide range of fundraising events planned for 2023.
Capital Campaigning update	Four major areas with potential supporters identified. Campaign brochure to be produced for use alongside the already prepared campaign video.
Month 8 financial report	Month 8 position of cash in hand agreed to be healthy with significant reserves remaining for future bids after all liabilities are met (£763K). Investment performance looking very good.
Annual review of effectiveness of committee	CFC received a summary of the committee's performance with regard to the agreed objectives and the Terms of reference. It was agreed that the committee had operated effectively during 2022/2023.
Assessment of bids for charity support	CFC agreed to support two new bids. 24 hour Pulse Wave analysis system for measurement of aortic blood pressure and ITU (Intensive Therapy Unit) LED Ceiling lights related to delirium care . New expenditure commitment of £25,378

# Integrated Performance Committee

E meeting – 27<sup>th</sup> February 2023

Presented by: Louise Robson, People Committee Chair

VERBAL UPDATE